



**NATIONAL GUARD BUREAU**  
111 SOUTH GEORGE MASON DRIVE, AH2  
ARLINGTON VA 22204-1373

April 3, 2013

Office of Information and Privacy

Mr. Shawn Musgrave  
MuckRock News  
DEPT MR 1939  
P.O. Box 55819  
Boston, MA 02205-5819

Dear Mr. Musgrave:

This letter is in response your Freedom of Information Act (FOIA) request dated July 29, 2012 for records on the following:

1. Any proposals or contracts for the purchase and use of UAVs, UAs, and UASs,
2. Any policies, guidelines or manuals on the use of drones,
3. Any departmental records concerning the departments use of drones now or future,
4. Any information on types of investigations the department will use drones,
5. Any policies, guidelines, manuals, or instructions on the storage requirements for drones,
6. Records on the altitude at which drones fly; and,
7. Records on the drone's ability to carry weapons.

Your request was received the Air National Guard FOIA Requestor Service Center on October 1, 2012 and assigned case #2013-00198-F.

We have referred items 1, 4, 6, and 7 your request to the National Guard Bureau as the only likely offices to have records responsive to items 1, 4, 6, and 7 of your request would be the Air National Guard Readiness Center and National Guard Bureau Operational Contracting Division and both reside under the National Guard Bureau, rather than the Department of the Air Force. Though the National Guard Bureau also processes the Air National Guard FOIA requests, we must notify you of this transfer in order to have correct tracking of your request and administrative appeal rights. The contact information for the National Guard Bureau FOIA Office is:

Office of Information and Privacy (NGB/JA-OIP)  
111 South George Mason Drive, AH2  
Arlington VA 22204-1373  
Fax (703) 607-3684  
[ng.ncr.arng.mbx.ngb-foia@mail.mil](mailto:ng.ncr.arng.mbx.ngb-foia@mail.mil)

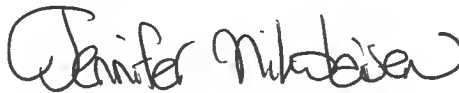
Any policies, concerns the use of drones, or manuals regarding drones would fall under the Secretary of the Air Force. We note that you have already made a FOIA request to their office and they processed your request under their assigned FOIA Case #2012-05207-F; therefore, no referral has been made to the Air Force for items 1, 4, 6, or 7.

If you consider this to be an adverse action, you may appeal this determination to the Secretary of the Air Force within 60 days from the date of this letter. Your appeal should include a copy of your original request and this response, as well as a discussion of the reasons supporting your appeal. The envelope should be plainly marked to indicate that it contains a FOIA appeal. If you decide to appeal, please send your appeal to:

Office of Information and Privacy (NGB/JA-OIP)  
111 South George Mason Drive, AH2  
Arlington, Virginia 22204-1373

This concludes the processing of your request by the Air National Guard. If you have any further questions regarding your request please contact my office at (571) 256-7838 or by e-mail [ng.ncr.arng.mbx.ngb-foia@mail.mil](mailto:ng.ncr.arng.mbx.ngb-foia@mail.mil).

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Nikolaisen". The signature is fluid and cursive, with the first name "Jennifer" being more prominent than the last name "Nikolaisen".

Jennifer Nikolaisen  
Chief, Office of Information and Privacy  
Freedom of Information Act/Privacy Officer  
National Guard Bureau